

CURRICULUM VITAE

Mrs. Labiba Sheikh

PERSONAL PROFILE

Marital Status : Married
Nationality : Pakistani
Language Proficiency : English & Urdu
Computer Literacy : Office Tools

ACADEMIC QUALIFICATIONS

MBA Institute of Business Administration,
University Of The Punjab

B.A Kinnaird College for Women,
Lahore.

F.A Kinnaird College for Women,
Lahore.

MATRIC Criscent Model High Secondary School,
Lahore.

DISTINCTIONS

a) Academic:

- i. Merit Scholarship from Matric till MBA.
- ii. First Position holder in MBA.

- iii. Three Gold Medals in MBA.
- iv. Seven Distinctions in MBA.

b) Professional:

- i. Second Position in Comprehensive course fore Management Trainees organized by Askari Commercial Bank (April-June 1998).*
- ii. Declared Best Teacher of IBA for the year 2001.*

SPECIALIZATION:

- *FINANCE*

EXPERIENCE

- As a Lecturer at Lahore College of Commerce from July to December 1997.
- As a Officer Grade II at Askari Commercial Bank Ltd. Lahore. from December 1997 to February 2001.
- As a Lecturer at Institute of Business Administration, University of The Punjab from April 2001 to date.

COMPUTER SKILLS

1. FUNDAMENTALS OF COMPUTERS
2. W INDOWS 98/NT
3. MICROSOFT WORD
4. MICROSOFT EXCEL
5. MICROSOFT POWER POINT