



Frequently Asked Questions (FAQs)

MPhil in Business Administration-2020

Who is eligible to apply for the MPhil in Business Administration at IBA?

- The candidate must have sixteen years of education; **BBA-Hons** or **MBA 2 years** (as per HEC criteria).
- The candidate must have more than **19.1 marks out of 40 marks in academic merit** to be eligible for taking the entrance test (merit formula table and regulations is available at www.pu.edu.pk/dpcc/rule_procedure.htm).

How do I apply?

- Online Form is available at the following links from **16-11-2020**.
<http://admissions.pu.edu.pk> <http://111.68.103.22/admissions>
- The candidate will complete all the requirements of the online admission application submission including the uploading of his/her scanned copies of the academic certificates
- The **Last Date** of submission of the online application is **27-11-2020**.

When is the Written Test?

- The admission test is scheduled on **December 7, 2020**.
- Venue: **Examination Hall, IBA, University of the Punjab, Lahore**.

When the Result of the Written Test will be announced?

- The result of the admission test will be announced on **15 December 2020** on the IBA's website www.ibapu.edu.pk

When are the Interviews?

- Only those candidates who will qualify for the entrance test will be called for the interview.
- The schedule of the interview will be uploaded on the IBA's website www.ibapu.edu.pk on 15 December 2020
- The **interviews** will be held on **16 December 2020**.

How will you notify me regarding the decision on my application?

- The general and first merit list will be uploaded on the IBA's website www.ibapu.edu.pk and www.pu.edu.pk on **28 December 2020**.

Do you have any age limit for admission to the MPhil in Business Administration?

- No, there are **no age restrictions** for admission to the MPhil in Business Administration.

Is there any session preference for admission to the MPhil in Business Administration?

- No, there is **no session preference** for admission to the MPhil in Business Administration.

Does IBA, University of Punjab, Lahore accept transfer credit?

- No. If you have started MPhil or doctoral program at another university, you **cannot transfer classes or research credit** to complete that degree at IBA, University of Punjab, Lahore.

I have done BBA-Hons (or MBA) from a university other than the University of Punjab, can I apply for MPhil?

- Yes, but if the **candidate** is from a university **other than the University of Punjab**, an **Equivalence Certificate from PU Equivalence Cell** is to be submitted by **16 December 2020**.
- Candidates who failed to submit the Equivalence Certificate on or before 16 December 2020 will not be included in the merit list.

Currently, I am doing a job, can I apply for M.Phil. in Business Administration?

- Yes, but the candidate needs to provide a **No Objection Certificate (NOC) from his/her employer**.
- The student will be a full-time student during the first year of MPhil studies (Regular) and may not take any full-time job during this period.
- The students already employed must take leave from their employer.

What is the last year merit of MPhil admissions?

- Last year's merit of MPhil was **60.60 marks score**.

How should I prepare for the Admission Test?

- For the preparation of the admission test, it is suggested to consult:
 - GRE Preparation Book (latest edition)
 - Master-level books on Business Management, Finance, Marketing, and Research Methodology

What is the duration of MPhil?

- It is a **Two Years** program.
- The **24 credit hours** course work will be offered during the first year in two semesters.
- Each semester spreads over 18 weeks.
- After the successful completion of the course-work, a **Thesis** will be written by the student.

What is the total number of seats for the MPhil program?

- **20 scholars** will be given admission in the MPhil program in Fall 2020.

What are the timings of classes?

- The classes will be scheduled in the **Morning**.

When will the classes commence?

- The classes will commence on **18 January 2021**.

How merit will be calculated?

An applicant shall be judged based on the **Following Criteria** for admission:

Sr. No	Description	Marks
1	Academic qualifications*	40
2	Publications in HEC approved journals/Exhibitions/Design Projects (One mark for each publication)	05
3	Professional experience in a relevant field (one mark for each year for a job in the relevant field/as per departmental preference)	05
4	Entry Test**	40
5	Interview**	10
Total		100

*Break up of 40 marks for academic qualifications is given in the table below

** Note: - Minimum 50% marks are required to be obtained in academic marks, written test, and interview separately.

What is the Breakup of 40 marks for Academic Qualifications?

Course/ Degree	%age marks						
		45%	50%	55%	60%	70%	≥80%
Matric	Marks	2	4	5	7.5	8.5	10
Intermediate	Marks	2	4	5	7.5	8.5	10
B.A./ B.Sc.	Marks	2	4	5	7.5	8.5	10
MBA 2 years (Annual System)	Marks	2	4	5	7.5	8.5	10
MBA 2 Years (Semester System)	CGPA						
		2.5	2.7	3.0	3.4	≥3.8	
	Marks	5	6	7.5	8.5	10	
BBA 4 years (Semester System)	Marks	10	12	15	17	20	

What is the fee structure of the MPhil program?

The tentative fee structure is:

Degree Name	1 st Semester	2 nd Semester	3 rd Semester	4 th Semester	Total
MPhil in Business Administration	22,575	18,100	21,659	19,684	82,018

For any further information, please contact the member of staff at the Help Desk of IBA

Thank you